



GUIDELINES FOR CONTRIBUTIONS

to the Digital Celebration Book for Professor Dr. Eric E. Bergsten

We are grateful for your interest in joining the celebration of Professor Dr. Eric E. Bergsten through recognizing and remembering his impact on the professional and personal lives of his many friends, colleagues, supporters, students, and Vis “mooties” and “arbitrators”.

To ensure that the contributed materials are appropriate for the digital book, we ask that contributors observe the following guidelines.

1. **CONSENT.** Please ensure that you have informed and obtained the permission of anyone who is featured in your text, photo, video, or other form of contribution. We rely upon you to observe the relevant data protection laws and obtain the necessary consent to use your contribution in the digital book.
2. **CIVILITY.** We expect all contributors to use good judgment and civility when submitting contributions. While we welcome personal reflections, tributes, memories, and fun stories and photos, the book should reflect the respect for civility that we share as a community. We should be mindful that a story about a friend or colleague doing something embarrassing or outlandish when a young mootie at the Vis closing party might not be a depiction that the person would want publicized at this point in their career. Please avoid contributing anything that may be perceived as rude, disparaging, vulgar, disrespectful, distasteful, inconsiderate, etc.
3. **CONCISE.** We hope to receive contributions from many and will need to ensure we can include everyone’s contributions into the digital book. You may contribute with a variety of texts, photos, etc., but please do not contribute lengthy essays, articles, etc. If you are unsure, please reach out to us.
4. **COLLABORATE.** You are welcome to collaborate with friends and colleagues to make group contributions, as well as individual contributions.
5. **CELEBRATE.** The aim of the book is to celebrate Professor Dr. Eric E. Bergsten and to show our appreciation of him and all of the contributions he has made to our community and to us as individuals. We hope that he will cherish the memories and tributes contributed to the book and that it will put a smile on his face and warmth in his heart. Fun memories, kind words, expressions of his impact on your career and life, shared feelings, photos, will make this book a celebration of Professor Dr. Bergsten that we can all share with him.

Please submit your contributions and send any questions to CelebrateBergsten@maa.net.